



# AHSS COVID-19 Health and Safety Protocol 2020/2021

## Entry, Pick up and School Visit Procedures

1. Families drop off and pick up at one designated areas and designated timings with no interaction inside the school.
2. There should be no access to the rest of the school facility by family members and visitors.
3. Family members should be given maximum time limit of 5 minutes at the designated pick-up/drop-off area.

## Monitoring Attendance and Contact Tracing

1. A policy of “staying at home if unwell” for students with symptoms should be enforced.
2. Upon the onset of the academic year, the school should collect health questionnaires from all students and staff.
3. The school shall maintain records of its staff/students/guests, including names, telephone numbers and visit dates to assist if contact tracing becomes necessary.
4. If a student was confirmed positive according to a COVID-19 PCR test by an accredited facility, the Health Protocol would be applied (home insulation for a period of 10 days is applied in the absence of symptoms and 13 days in the event of the onset of symptoms and test persons with direct contact), the class section is also tested and switched to distant learning until the results are available. In the event that a teacher is confirmed positive in kindergarten classes to third grade, the

grade section is switched to distant learning for 10-13 days, according to the teacher's condition, and students are tested twice: the first when the teacher's case is confirmed and the second 5 days after the results of the first tests. In the event that a teacher of grades four to twelve is confirmed positive, the health protocol is applied and the school continues regularly.

## Hygiene

1. Daily clean up and sterilization of all areas and surfaces of the school premises and effective sanitization.
2. Frequently touched areas/surfaces should be disinfected after every use to ensure the highest efficacy of disinfectant action.
3. Clear guidelines have been set for security staff and those who are cleaning the school facility to ensure they follow the right measures such as wearing gloves and masks while cleaning.
4. Anyone entering the premises should be checked for wearing mask and should be asked to use the hand sanitizer available at the entrance.
5. The teachers should encourage a paperless strategy and elevated use of technology in the educational provision to minimize contact.
6. Where possible, all spaces should be well ventilated using natural ventilation (opening windows) or ventilation units

**7. Ensure that all staff and students:**

- Frequently wash their hands with soap and water for 20 seconds and dry thoroughly. Review the guidance on hand cleaning.
- Clean their hands upon arrival at the setting, before and after eating, and after sneezing or coughing
- Are encouraged not to touch their mouth, eyes and nose.

**Requirements**

1. All staff, visitors, and students over the age of 6 are mandated to wear masks at all times inside the school from entry. Noncompliance will lead to denial of entry to the school facility.
2. School cleaners should wear gloves and masks while cleaning the facility.

**Set-up / Physical Distancing Arrangements**

1. Classroom area supports sufficient room for groups to maintain physical distancing of at least 2 meters per child in each classroom provided everyone wears a mask.
2. Ensure that toilets do not become crowded by limiting the number of students who use the toilet facilities at one time.

**Educational Provision**

Provision for students in pre-primary, KG1 and KG2 will require “stable” groups of 10 or fewer children. “Stable” means the same 10 or fewer children are in the same group each day. This group of 10 children must be cared for in a space that cannot be accessed by children outside the stable group.

**Special Events**

1. Cancel or postpone special events such as festivals, holiday events, special performances, and sports tournaments until further notice.
2. Group activities such as school trips, celebrations, sports and student camps should be suspended.

**Shared Resources and Materials**

1. All equipment in classrooms such as books, scissors, pens, pencils, art materials and messy play resources are sanitized after each and every single use where possible.
2. All classroom items should be immediately removed if sneezed on, coughed on or put in mouth. Keep a designated, clearly labeled, basket/container for separating items that have been in children’s mouths, sneezed or coughed on, etc. Clean and sanitize prior to returning to children’s area.
3. Teachers will provide soft copies of teaching and review materials and should encourage paperless work in class or for

homework. Digital hand-writing and typing should be accepted for relevant school work.

4. Unnecessary material, equipment and furniture should be removed from classrooms.
5. Toys and other common resources should not be shared with other groups of students, unless they are washed and sanitized before being moved from one group to the other.

**Food and Beverages**

1. Parents should provide their children with food and beverages along with their own plastic safe utensils. Staff must also bring in their own food and drink.
2. Teachers will supervise to ensure that children do not share food.
3. Water dispensers are not allowed.

**Transportation**

1. Our school will use buses at 75% capacity and place marks on chairs for seating guidance.
2. Bus hygiene will be maintained by following the appropriate sanitization and physical distancing standards.
3. Ensure proper ventilation in the vehicle at all times. Avoid recirculating air and encourage the use of windows whenever possible.